



2021 North American Division Risk Management Initiatives  
Conference Risk Management Committee

# Standing Agenda Items for 2021

## WHO

Top three  
officers of each  
organization

Key ministry  
directors in the  
organization

Risk Manager/  
Safety Officer  
for the organization

Adventist Risk  
Management,<sup>®</sup> Inc.  
Account Executive

## AGENDA

- 1) Review loss analysis trends (frequent and/or severe losses) to prioritize loss control, inspection, and education efforts.
- 2) Strategize to communicate to constituent organization leadership the methods and importance of preventing frozen pipes and caring for “closed” buildings. ARM will prepare an [information package](#) to support this effort by January 1, 2021.
- 3) Strategize to remove any remaining prohibited vehicles, such as 15-passenger vans, from all use.
  - a. Communicate policy to all constituent organization leadership
  - b. Set effective date to achieve the goal
- 4) Review any trends of received survey (self-assessments or vendor completed) recommendations, especially high-risk notifications. Take action to follow up with local church/school as needed.
- 5) Each constituent organization “audit” should include risk management questions including regarding the use of prohibited vehicles, including 15-passenger vans. This information should be relayed back to the conference risk management committee for follow-up.
- 6) Review and create opportunities for educational presentations during 2021 meetings: workers meetings, camp staff orientation, and local church leadership meetings.
- 7) Promote risk management communication
  - a. Provide updated employee email addresses (organization provided email accounts) to ARM for inclusion in our *Solutions* risk management e-newsletter.
  - b. Increase participation in receiving ARM’s *Solutions* e-newsletter by proactively advising local church and school leadership to subscribe.